**HIGH SCHOOL STUDENT RESUME**

Brenda Martin

(123) 456-7890

Name@sampleemailaddress.com

1234 Your Street, Tampa, FL 33601

**Profile**

Ambitious and responsible high school graduate with excellent communication skills and retail experience. Possesses a background in sales and an interest in merchandising.

**Work Experience**

**Sales Associate, XYZ Clothing, Tampa, FL, May 20XX – Present**

* Provide excellent customer service to new and existing customers
* Greet customers
* Operate cash register on an as-needed basis
* Tag and display incoming merchandise and perform markdowns on previous season styles
* Create creative clothing displays on a weekly basis

**Assistant, Paw Plus Pet Shop, Tampa, FL, April 20XX – May 20XX**

* Assisted customers with pet product selections
* Remained knowledgeable on existing inventory, including product types and brands
* Answered incoming phone calls and scheduled grooming and training appointments
* Stocked shelves and maintained inventory

**Education**

High School Diploma

Tampa High School, Tampa, FL, August 20XX – May 20XX

**Key Skills**

* Ability to work well with animals
* Creative problem solving
* Customer service
* Excellent verbal skills
* Knowledgeable about inventory control
* Merchandising
* POS systems